

# Lead Safe RRPM and UCCO Licensing Guide

## ALRP Licensing and Permitting Portal | October 2025

All Renovation, Repair, Painting and Maintenance (RRPM) certifications – including the Lead-Safe RRPM Firm license, Lead-Safe RRPM Supervisor license, Lead-Safe RRPM Landlord license, and UCCO certificate – are applied for and issued through the Asbestos and Lead Regulatory Program’s online Licensing and Permitting Portal:

<https://vtalrp.imagetrendlicense.com/lms/public/portal#/login>.

If you need help accessing or understanding this information, contact [ALRP@vermont.gov](mailto:ALRP@vermont.gov).

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## When You Need RRPM Certification



- Under Vermont law, anyone who does work that disturbs painted surfaces in housing or child-occupied facilities built before 1978 must be Renovation, Repair, Painting and Maintenance (RRPM) certified.
- If you work on pre-1978 housing and/or child-occupied facilities, you need to be RRPM certified to do work for hire that will disturb more than:
  - 1 square foot per interior room
  - 20 square feet per exterior surface
- If you work on rental housing and child care facilities, you need to be RRPM certified to do work that will disturb more than:
  - 1 square foot per interior room
  - 1 square foot per exterior surface

## Types of RRPM Certifications



There are multiple certification options for work on pre-1978 housing and child occupied facilities:

- **Lead-Safe RRPM Firm and Supervisor licenses:** Required if you work on buildings you do not own, for hire, and/or if you will supervise others to assist you with the RRPM job. Both licenses are required if you choose this option.
- **Lead-Safe RRPM Landlord license:** Required if you only want to work on your own pre-1978 properties (you cannot work on properties you do not own) and when you do not need assistance with the RRPM job (you cannot supervise others during the work).
- **Uncompensated Child Care Operator certificate:** Required if you only want to work on your or your family member's pre-1978 child care facility (you cannot work on any other buildings) and when you do not need assistance with the RRPM job (you cannot supervise others during the work).

## RRPM Licensing and Certification Requirements

Here are the requirements to qualify for each type of RRPM certification.



### Lead-Safe RRPM Firm License

- The Lead-Safe RRPM Firm license is a company-level license that is needed to perform RRPM work for hire. The Lead-Safe RRPM Firm license costs \$300 and is valid for five years. To qualify, you must provide:
- Your business entity type and an organizational chart listing addresses and phone numbers for each branch of your organization.
- A list of license(s) you applied for and the date(s) of application if you were previously denied a license in Vermont.
- A copy of each valid lead discipline certification or license.
- Documentation of any lead-related enforcement actions regarding lead-based paint activities or RRPM activities, including notices of violation (NOVs), civil fines, assurances of discontinuance (AODs), orders from the Commissioner or court orders issued:
  - Within the past two years, if initial license application
  - Within the past year, if license renewal application
- Documentation that at least one employee in your company is licensed (or is in the process of becoming licensed) as a Lead-Safe RRPM Supervisor.
- Evidence of your ability to properly compensate anyone who suffers damage from lead-based paint activities or RRPM activities, including one of the following:
  - Proof of effective liability insurance coverage for at least \$300,000 (e.g. an ACORD certificate of insurance)
  - Proof of a surety bond of at least \$300,000

### Lead-Safe RRPM Supervisor License



At least one employee working for an RRPM Firm must have the individual-level Lead-Safe RRPM Supervisor license. The Lead-Safe RRPM Supervisor is responsible for training workers on the job to assist with RRPM work.

They are also responsible for making sure work meets all RRPM requirements, including lead-safe work practices and recordkeeping requirements. The

Lead-Safe RRPM Supervisor license costs \$50 and is valid for one year. To qualify, you must meet these requirements:

- You are at least 18 years old.
- Score at least 70% on one of these initial course exams:
  - A Vermont-accredited eight-hour RRPM Training Course, including two hours of hands-on training and a Vermont-specific module and course exam.
  - An EPA-accredited RRP Lead-Safe Certified Renovator course or an EPA RRP authorized state or tribal accredited course, including two hours of hands-on training and a Vermont-specific module and course exam.
- The initial eight-hour RRP(M) training course is valid for five years.
- You must maintain your RRP(M) training by taking RRP(M) training refreshers before the training certificate expires.
  - The in-person four-hour RRP(M) refresher is valid for five years.
  - The online four-hour RRP(M) refresher is valid for three years. If you take the online four-hour refresher with no hands-on component, you must take a refresher course with a hands-on component for your next refresher course.
- You must score at least 70% on the [Vermont Inspection, Repair and Cleaning \(IRC\) Practices](#) training course exam.
- The IRC Practices training certificate is valid for five years.

## Lead-Safe RRPM Landlord License



If you are a property owner that wants to do RRPM work exclusively on your pre-1978 rental property, you need a combination individual and company-level Lead-Safe RRPM Landlord License. Only you can use your Lead-Safe RRPM Landlord license to perform RRPM work on properties you own. This license type does not allow you to supervise other workers or do RRPM work for hire.

Unlike the Lead-Safe RRPM Firm license, you do not need to show effective liability insurance coverage to qualify for this license. The Lead-Safe RRPM Landlord License costs \$300 and is valid for five years. To qualify, you must provide:

- Your business entity type and an organizational chart listing addresses and phone numbers for each branch of your organization.
- A list of license(s) you applied for and the date(s) of application if you were previously denied a license in Vermont.
- A copy of each valid lead discipline certification or license.
- Documentation of any lead-related enforcement actions regarding lead-based paint activities or RRPM activities, including notices of violation (NOVs), civil fines, assurances of discontinuance (AODs), orders from the Commissioner or court orders issued:
  - Within the past two years, if initial license application
  - Within the past year, if license renewal application

You must meet these requirements:

- You are at least 18 years old.
- Score at least 70% on one of the following initial course exams:
  - A Vermont-accredited eight-hour RRPM Training Course, including two hours of hands-on training and a Vermont-specific module and course exam.
  - An EPA-accredited RRP Lead-Safe Certified Renovator course or an EPA RRP authorized state or tribal accredited course, including two hours of hands-on training and a Vermont-specific module and course exam.

The initial eight-hour RRP(M) training course is valid for five years.

You must maintain your RRP(M) training by taking RRP(M) training refreshers before the training certificate expires.

- The in-person four-hour RRP(M) refresher is valid for five years.
- The online four-hour RRP(M) refresher is valid for three years. If you take the online four-hour refresher with no hands-on component, you must take a refresher course with a hands-on component for your next refresher course.
  - You must score at least 70% on the [Vermont Inspection, Repair and Cleaning \(IRC\) Practices](#) training course exam.
  - The IRC Practices training certificate is valid for five years.

## Uncompensated Child Care Operator Certificate



If you operate a child care, or are related by blood or marriage and live in the same household as someone who does, you can perform RRPM work on your pre-1978 child care facility. You will need the combination individual and company-level Uncompensated Child Care Operator (UCCO) certificate.

Only you can use your UCCO certificate to do RRPM work on the child care you or your family member owns. This certification does not allow you to supervise other workers or do RRPM work for hire. The UCCO certificate is free and is valid for one year. To qualify, you must meet these requirements:

- You are at least 18 years old.
- Score at least 70% on one of the following initial course exams:
  - A Vermont-accredited eight-hour RRPM Training Course, including two hours of hands-on training and a Vermont-specific module and course exam.
  - An EPA-accredited RRP Lead-Safe Certified Renovator course or an EPA RRP authorized state or tribal accredited course, including two hours of hands-on training and a Vermont-specific module and course exam.

The initial eight-hour RRP(M) training course is valid for five years.

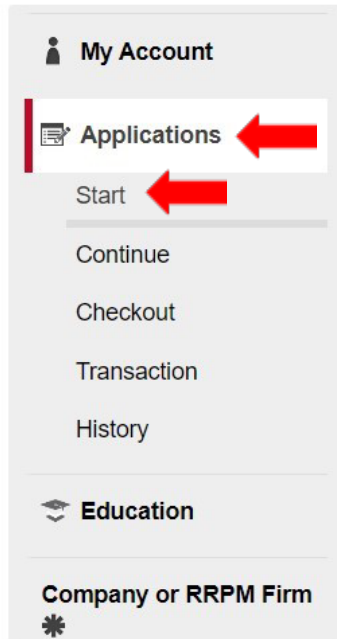
You must maintain your RRP(M) training by taking RRP(M) training refreshers before the training certificate expires.

- The in-person four-hour RRP(M) refresher is valid for five years.
- The online four-hour RRP(M) refresher is valid for three years. If you take the online four-hour refresher with no hands-on component, you must take a refresher course with a hands-on component for your next refresher course.
  - You must score at least 70% on the [Vermont Inspection, Repair and Cleaning \(IRC\) Practices](#) training course exam.
  - The IRC Practices training certificate is valid for five years.

## How to Apply for RRPM Certifications

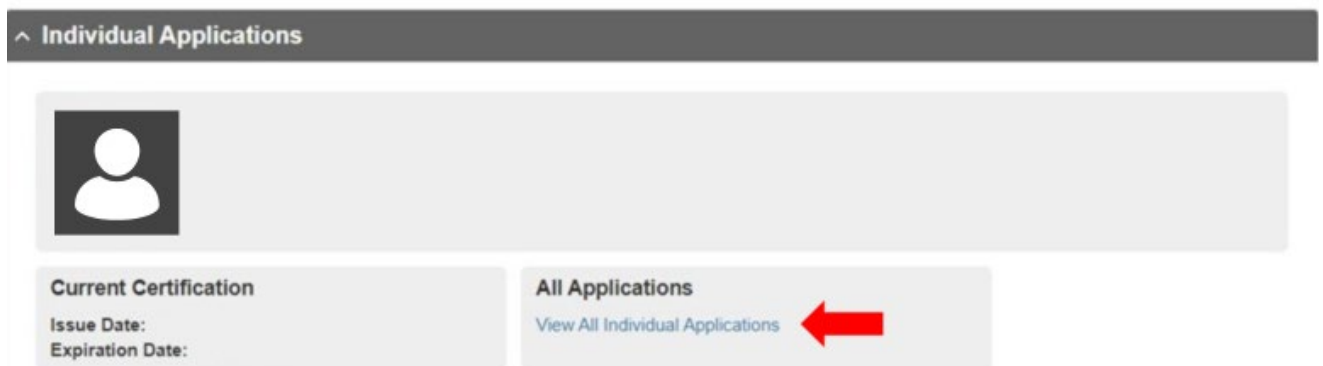
If this is your first time applying for a license, read the guide for [Creating and Accessing Portal Accounts](#).

Start by logging into your [ALRP Licensing and Permitting Portal](#) account.






To find the Lead-Safe RRPM Supervisor application, the Lead-Safe RRPM Landlord application or the UCCO certificate application, select the “Applications” button from the left menu and then select “Start.”

Scroll down the Applications Start page until you see the section titled “Individual Applications.” In this section, select the blue link that says “View all Individual Applications.”



Once you select “View All Individual Applications,” you will be brought to the list of all individual-level applications. Scroll down the list of applications until you see the application you want to apply for and then select the blue “Apply Now” button.

<p><b>*Lead-Safe RRPM Supervisor Application</b></p> <p>Apply for the Vermont Lead-Safe RRPM Supervisor license. You must be affiliated with a Vermont Lead-Safe RRPM firm to use this license.</p>	<p>Apply Now</p>	
<p><b>Lead-Safe RRPM Landlord Application</b></p> <p>Apply for the Vermont Lead-Safe RRPM Firm - Landlord License. This license is for landlords who plan to perform RRPM work on their rental properties only. RRPM Firm - Landlord holders cannot perform RRPM work for hire or train or supervise other workers. The license holder does not need additional RRPM licenses to perform work if they adhere to these restrictions.</p>	<p>Apply Now</p>	
<p><b>UCCO Certificate Application</b></p> <p>Apply for the UCCO (Uncompensated Child Care Operator) certificate. This certificate is for child care providers who plan to perform RRPM work on their child care only. UCCO certificate holders cannot perform RRPM work for hire or train or supervise other workers. The license holder does not need additional RRPM licenses to perform work if they adhere to these restrictions.</p>	<p>Apply Now</p>	

Fill out the form. All questions with a red asterisk (\*) are required questions. When you are finished filling out the application, select the “Submit” button. If the application is complete, you will be prompted to verify that you are ready to submit the application. Select “Yes” to complete submission of the application.

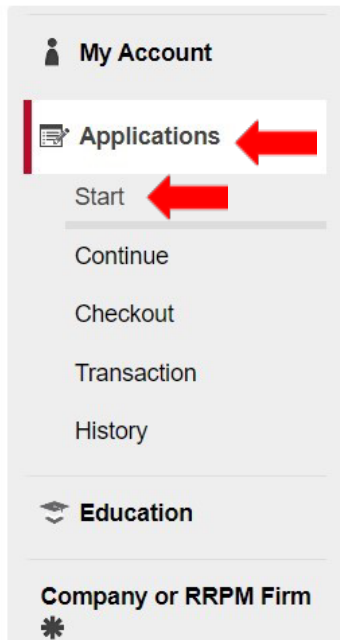
If the application is incomplete, you will be prompted to go back and answer the required questions. The required questions you have not answered will be highlighted in pink. Be sure to check both pages of your application for any missed questions. Answer the questions and select “Submit” when you are finished.

Instructions on how to submit payment for this license are listed later in this guide. Applications are not entered into our processing queue until we have received payment for them.

## Applying for the Lead-Safe RRPM Firm License

After you have created your company/firm in the Portal (see [Creating and Accessing ALRP Portal Accounts](#)), you will be automatically assigned as a Primary Contact. This allows you to see a new category of applications called “Company or RRPM Firm Applications.” To locate the Lead-Safe RRPM Firm license application, select the “Applications” button and then “Start.”





Scroll down the Applications Start page until you see the section titled “Company or RRPM Firm Applications.” In this section, select the blue link that says “View all Company or RRPM Firm Applications.”



If you do not see anything beneath the “Individual Applications” section, you are not yet associated as a Primary Contact for your Company or RRPM Firm. Review the [How to Change a Primary Contact in the Portal](#) fact sheet for more information. Email us at [ALRP@vermont.gov](mailto:ALRP@vermont.gov) if you need further assistance.

After selecting “View all Company or RRPM Firm Applications,” you will be able to view all available company- or RRPM Firm-level applications. Scroll down until you see the application titled “Lead-Safe RRPM Firm Application,” and select the blue “Apply Now” button.

#### Lead-Safe RRPM Firm Application

Apply for the Vermont Lead-Safe RRPM Firm license.

Apply Now



Fill out the form as prompted. All questions with a red asterisk (\*) next to them are required questions. When you are finished filling out the application, select the “Submit” button to submit the application. If the application is complete, you will be prompted to verify that you are ready to submit the application. Select “Yes” to complete submission of the application.

If the application is incomplete, you will be prevented from submitting the application and prompted to go back and answer the required questions. Questions you have not answered that are required will be highlighted in pink. Be sure to check both pages of your application for unanswered questions. Answer the questions and select “Submit” when you are finished.

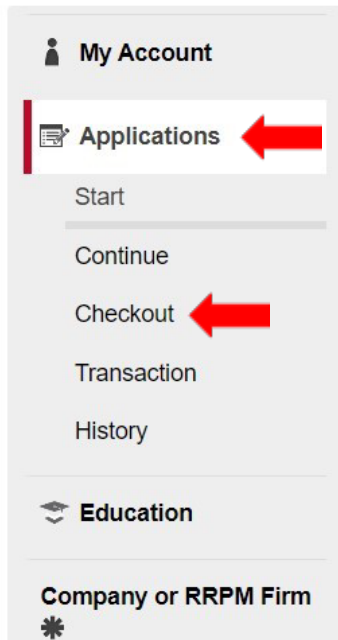
Instructions on how to submit payment for this license are listed later in this guide. Note that applications are not entered into our processing queue until we have received payment for them.

## Submitting payment for licenses

After you submit your application, you must make a payment for the application to be processed. You can pay with a credit card or check/money order. We recommend paying with a credit card for faster processing time.

To pay with a credit card through the Portal, select the “Applications” button from the left menu. Once here, you will see a submenu with the “Checkout” option.

Select the “Checkout” option and you will see all applications with a remaining balance owed. Select the checkbox next to each item you wish to pay for and then select “Pay Now.” Enter your credit card information as prompted and submit the transaction when you are finished.



To pay by check, email us at [ALRP@vermont.gov](mailto:ALRP@vermont.gov) for instructions. We recommend paying online with a credit card for faster processing, since we can only process your application once we receive payment.

The ALRP may have additional questions or need additional documents to complete your application and process your license or certificate. We encourage you to regularly check your email while you are waiting for a copy of your license or certificate since we will email you if we have any questions we need your assistance with.

When your licenses have been processed, you will receive an email with a copy of your license to the email address you provided on your personal Portal account.

If you have any questions during the application process, email us at [ALRP@vermont.gov](mailto:ALRP@vermont.gov).