Recovery Residence Data Collection Tool: Frequently Asked Questions

Q: How do I calculate total bed days each quarter for my recovery residence?

Understand What a "Bed Day" Is:

A bed day is a day during which a person is occupying a bed and in which the person stays overnight (past midnight). To calculate the total bed days in a quarter, you need two key pieces of information:

1) Number of Beds Occupied: How many beds are in use each day.
2) Time Period: The number of days in the quarter.

How to calculate:

Step 1: Determine the Time Frame

- Identify the quarter (e.g., Q1, Q2, Q3, or Q4) and the number of days in that quarter:
    - Q1 (Jul 1, 2024 - Sep 30, 2024) = 92 days
    - Q2 (Oct 1, 2024 - Dec 31, 2024) = 92 days
    - Q3 (Jan 1, 2025 - Mar 31, 2025) = 90 days
    - Q4 (Apr 1, 2025 - Jun 30, 2025) = 91 days

Step 2: Calculate Daily Bed Occupancy by Days

- If beds are consistently filled, multiply the number of occupied beds by the total number of days in the quarter.
- If occupancy fluctuates, sum the number of occupied beds for each day of the quarter.

Example Calculation:

- If a recovery residence has 10 beds, and they are fully occupied every day during Q1 (92 days):

    Total bed days = 10 beds x 92 days = 920 bed days

- If the residence has variable occupancy, like 8 beds occupied on some days and 10 occupied on others, you will sum up the occupancy for each day of the quarter to calculate the total bed days for that quarter.

Q: Does the reporting for total bed days include beds that are not funded by DSU?

Yes, if there are beds in the recovery residence that are funded by sources outside of DSU-funding, please still include those beds when you report total bed days per quarter. We are

looking for information on overall program capacity/utilization, not just DSU-specific utilization.

Q: What do you mean by total "unique" people who received recovery residence service during the quarter?

We want your report to reflect the number of unduplicated individuals being served in the recovery residence per quarter.

For example, you would count a return resident who left the residence in Q1 but returned in Q2 is a unique individual served in both the Q1 report and Q2 report. You would only report a residence once per quarter if they left the residence and returned in the same quarter.

Q: How should I report total unique people who received recovery residence service during the quarter?

When reporting the total unique people who received recovery residence service during the quarter, you will be reporting for each quarter independently, rather than from the start of the Fiscal Year.

While there may be duplication in the individuals served from quarter to quarter, reporting the unique individuals served by quarter provides DSU with an accurate number of individuals served in the home for that quarter.

This is necessary as the person level reporting is reported on departure from the recovery residence.

Q: Regarding entry date for Quarter 1, do you want us to use July 1st as entry date for all residents living at the house on that day, or do you want us to look back to the prior fiscal year for the actual entry date?

When reporting for residents who depart the home in FY25, report their actual entry date, even if it is during the prior fiscal year.

Q: For the question, "Has this person received Recovery Residence Services here or elsewhere in the past?", does "elsewhere" include recovery residences not funded by DSU or in other states?

Yes, the answer to this question should reflect whether they report ever receiving recovery residence services in the past. There is no additional specification needed for receiving past services at DSU-funded homes or homes in other states.

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Q: Do you want us to mention somewhere if during their stay, they completed probation, got paroled, etc.?

The report only asks for Criminal Justice Involvement status at intake. You can add additional information in the "Comments" column, if you determine it to be necessary.

Q: Do you want us to mention somewhere if do you want us to list if a resident is still pregnant at discharge, or if they have given birth during their stay?

The report only asks for Pregnancy status at intake. You can add additional information in the "Comments" column, if you determine it to be necessary.

Q: Do overnight visits by children under the age of 18 count as "minor children housed with the parent"?

You do not need to report overnight visits - only report the number of minor children if they are living with the parent at the recovery home.

Q: What do you mean when you ask, "Was person connected to preferred provider or spoke services at departure"?

We would like to know if the resident was connected to one of DSU's Preferred Providers or a Spoke Service:

> **Spokes Provide Ongoing Treatment in Community Settings**
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> Spokes are Office Based Opioid Treatment settings, located in communities across Vermont. At many Spokes, addictions care is integrated into general medical care, like treatment for other chronic diseases.

For more information on Spoke Services, see: Hub and Spoke | Blueprint for Health (vermont.gov)

If you have additional questions, please contact Lisabeth.Sanderson@vermont.gov

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