

Vermont Health Equity Advisory Commission

HEAC Reset Committee Meeting Agenda

Date: Tuesday, August 4, 2026

Length: Two Hours

Participants: HEAC Reset Committee and HEAC Co-Chairs

Purpose: Launch the HEAC reset planning process and establish the work required to present a comprehensive Reset Proposal to the full Commission on October 6, 2026.

Meeting Objectives

By the conclusion of the meeting, the Committee will:

- Confirm its purpose, scope, and authority.
 - Review the statutory responsibilities guiding the reset.
 - Identify the principal challenges the reset must address.
 - Approve the October 6 proposal components and major work areas.
 - Assign responsibilities, deadlines, and decision points.
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1. Welcome, Introductions, and Committee Charge — 10 minutes

- Opening remarks and introductions.
- Confirm October 6 as the central deadline for all Reset Committee work.
- Review the proposed charge:

The HEAC Reset Committee will develop a comprehensive proposal to strengthen the organization, effectiveness, accountability, and impact of HEAC. The proposal will be introduced to the full Commission on October 6, 2026, for discussion, amendment, direction, and approval.

Decision: Approve the Committee charge.

2. Statutory Responsibilities and Need for the Reset — 20 minutes

- Review HEAC's enabling statute, annual recommendations, and existing workplan.
- Identify responsibilities being fulfilled effectively.

- Identify incomplete, inconsistent, or unaddressed responsibilities.
- Identify the organizational and programmatic challenges limiting HEAC's effectiveness.

Decisions/Products:

- Approve the primary challenges the reset must address.
- Authorize development of a statute-to-reset and statute-to-workplan crosswalk.

3. October 6 Reset Proposal — 15 minutes

Confirm the proposed Full Commission package:

- Reset rationale and current-state assessment.
- Reset Charter.
- Governance and responsibility matrix.
- Prioritized strategic workplan.
- Policy and program review framework.
- Data and accountability framework.
- Statewide Equity Assessment proposal.
- Community engagement and investment framework.
- Resource requirements and implementation timeline.
- Proposed Commission motions and decisions.

Decision: Approve the October 6 deliverable package.

4. Major Reset Work Areas — 20 minutes

Review and approve the following work areas:

1. Statutory alignment and current-state assessment.
2. Governance, operations, and accountability.
3. Strategic workplan development.
4. Whole-of-government policy and program review.
5. Data, measurement, and public accountability.
6. Statewide Equity Assessment with OHE and ORE.
7. Community engagement, investment, and accessibility.
8. Staffing, funding, and implementation support.
9. October 6 presentation and decision package.

Decision: Approve the work areas and assign preliminary leads.

5. Public Comment — 5 minutes

6. Strategic Workplan and Statewide Equity Assessment — 20 minutes

Strategic Workplan

- Confirm the workplan as HEAC's central accountability tool.
- Determine who will maintain and update it.
- Establish how delayed or at-risk work will be identified.
- Determine how progress will be reported to the Commission and public.

Statewide Equity Assessment

- Review the purpose and proposed scope.
- Discuss the roles of HEAC, OHE, ORE, State agencies, and communities.
- Identify data, staffing, legal, financial, and executive-support needs.

Decision: Authorize development of a Statewide Equity Assessment concept paper for the October 6 proposal.

7. Planning Schedule, Assignments, and Deadlines — 25 minutes

Date	Required Focus
August 13	Clarify HEAC-OHE roles, available support, governance questions, and assessment coordination.
August 17	Review the Reset Charter, current-state assessment, operating framework, and preliminary workplan.
August 27	Resolve leadership and governance questions and review progress.
September 1	Review the first integrated Reset Proposal.
September 10	Coordinate the Statewide Equity Assessment proposal with OHE and ORE.
September 21	Conduct the final substantive review and confirm recommendations.
September 24	Approve the final package, presenters, motions, and meeting process.
September 25-October 5	Circulate materials, brief members, address questions, and finalize the presentation.
October 6	Introduce the Reset Proposal to the full Commission and request direction or approval.

Assign leads for each October 6 product and identify:

- Supporting participants.
- Source materials.

- Draft deadline.
- Review date.
- Final approval point.

Decision: Approve the assignment and deadline tracker.

8. Closing Commitments — 5 minutes

Each participant confirms:

- Their assigned responsibility.
- The product and deadline.
- Any information or support required.

Every meeting, assignment, and product of the Reset Committee between August 4 and October 6 will directly support the development and presentation of the HEAC Reset Proposal to the full Commission.

Adjourn