

Certificate of Disposition of Radioactive Materials (Form 314)

April 2025

Completion of this form is required to request termination of a Radioactive Materials License as incorporated by reference of 10 CFR 30.36, 10 CFR 40.42, and 10 CFR 70.38.

Please read the instructions on page 5 before completing the Certificate of Disposition of Radioactive Materials (Form 314).

All items must be completed and submitted to:

Vermont Department of Health
Radioactive Materials Program
280 State Drive
Waterbury, VT 05671-8350

Or

AHS.VDHRadiologicalHealth@vermont.gov

If you need help accessing or understanding this information, contact

AHS.VDHRadiologicalHealth@vermont.gov

Contact Information

- Item 1
 - Licensee Name:
 - Mailing Address:
 - Email address:
- Item 2
 - Vermont Radioactive Materials License Number and Expiration Date:
- Item 3
 - Contact Name:
 - Contact Telephone Number:
 - Contact Email Address:

License Status

This license has expired on

Or

This license has not yet expired, please terminate it

Termination and Disposition Information

The licensee, or any individual executing this certificate on behalf of the licensee, certifies that:

- Item 4
All use of radioactive material authorized under the above referenced license number has been terminated.
- Item 5
All radioactive materials have been removed such that any remaining residual radioactivity is within the limits as incorporated by reference of 10 CFR Part 20, Subpart E, and is as low as reasonably achievable (ALARA).

- Item 6
All activities authorized by this license have ceased, and all radioactive material previously procured and/or possessed under the authorization granted by the above referenced license has been transferred and/or disposed of as follows (check all that apply):

Transferred to:

Name: _____

Address: _____

License number that authorizes possession: _____

Disposal as radioactive waste

Directly by the licensee

By licensed disposal site License number: _____

By licensed waste contractor License number: _____

Decayed, surveyed and disposed of as non-radioactive waste

No radioactive material has ever been procured and/or possessed by the licensee under the authorization granted by the above referenced license

- Item 7

- A radiation survey was conducted by the licensee and confirms:

The absence of licensed radioactive material

That any residual radioactivity is within the limits as incorporated by reference of 10 CFR Part 20, Subpart E and is ALARA.

- A copy of the radiation survey results:

Is attached, or

Is not attached (provide explanation), or

Was forwarded to the Department on: _____

- A radiation survey is not required as only sealed sources were ever possessed under this license and:

The results of the latest leak test are attached, and/or

No leaking sources have ever been identified

- Records required to be maintained for the license termination requested are available at the following location:

Name: _____

Address: _____

Contact phone and email: _____

Certification

To be completed by an individual authorized to make binding commitments on behalf of the applicant.

- Item 8

The undersigned, on behalf of the licensee, hereby certifies that licensable quantities of radioactive material under the jurisdiction of the Vermont Department of Health

are not possessed by the licensee. It is therefore requested that the above referenced radioactive material license be terminated.

Warning: The statements contained or referenced herein are made subject to the provisions of 32 VSA § 631(8) (Relating to penalties for unsworn false statements to government authorities).

Signature (Applicant or Authorized Individual) Date

- Printed Name and Title of Signatory: _____
- Authorized Individual contact number: _____
- Authorized Individual email address: _____

Instructions

10 CFR 20 Subpart E, as incorporated by reference, contains the radiological criteria for license termination/decommissioning of facilities licensed under the Radiological Health Rule Chapter 6, Subchapter 5, Part B.

- Item 1: Provide the licensee's name, mailing and email address.
- Item 2: Provide the Vermont Radioactive Materials License number and expiration date.
- Item 3: Provide the name and contact information for the individual responsible for the information contained on Vermont Department of Health's Certificate of Disposition (Form 314).
- Item 4: Acknowledge that all licensed activities have been terminated.
- Item 5: Residual radioactivity is defined in 10 CFR 20.1003, and incorporated by reference, to mean radioactivity in areas (structures, materials, soils, etc.) remaining as a result of activities (licensed and unlicensed) under the licensee's control from sources used by the licensee, excluding background radiation. ALARA is defined in the [Radiological Health Rule](#) Chapter 6, Subchapter 5, Part A, Section 3.0.
- Item 6: Licensees should describe the specific radioactive material transfer actions. If radioactive waste was generated in terminating this license, the licensee should describe the disposal actions taken, including the disposition of low-level radioactive waste, mixed waste, greater than Class C waste, and sealed sources.
 - For disposal of radioactive materials, licenses should describe the specific method or procedure (e.g. decay in storage). Indicate if the material was decayed, surveyed, and disposed of as nonradioactive waste. For those cases when radioactive materials are disposed of at a licensed disposal site or by a waste contractor, the licensee should specify the name, address and telephone number of the licensed disposal site operator or waste contractor.
 - Indicate whether radioactive material was never procured or possessed by the licensee under the authorization granted by the above referenced license.
- Item 7: Provide the radiation and contamination survey results, if applicable.
- Item 8: Provide the name and location of the individual who is responsible for maintaining information for the licensee.

References

- NUREG 1757 Volume 2 Consolidated Decommissioning Guidance: Characterization, Survey, and Determination of Radiological Criteria.
- NUREG 1757 Volume 3 Consolidated Decommissioning Guidance: Decommissioning Process for Materials Licensees.