

Vermont Department of Health Laboratory

Physical: 359 South Park Dr, Colchester, VT 05446

Mailing: PO Box 1125, Burlington, VT 05402-1125

800-660-9997 (VT only) or 802-338-4724

**INSTRUCTIONS FOR COLLECTION AND PACKAGING OF STOOL
SPECIMENS FOR CULTURE OF ENTERIC BACTERIAL PATHOGENS
Salmonella spp., Shigella spp., Campylobacter spp., Yersinia spp., E. coli 0157:H7
Shiga-Toxin Producing E. coli and Vibrio spp.**

VDHL KIT # 1

PLEASE READ INSTRUCTIONS CAREFULLY BEFORE COLLECTING SPECIMEN

In order to comply with postal regulations and ensure the safety of laboratory personnel and those involved in the transport of specimens, and to maintain integrity of the sample, the Vermont Department of Health Laboratory (VDHL) will accept for testing only those specimens that are packaged according to the instructions below.

The kit should contain:

- Labeled plastic vial with spork (spork attached to cap). The vial contains a transport medium (Modified Cary Blair) **DO NOT DRINK OR EMPTY OUT.**
- Metal inner container
- Cardboard outer container with mailing label
- Collection and Packaging instructions (Micro 410)
- Clinical Test Request Form (Micro 220). This form may be filled out electronically and printed by accessing <http://healthvermont.gov/lab/forms> and choosing the Clinical Testing. Click on the Clinical Test Request form link.

Kits can be stored at room temperature until needed.

Please note the expiration date of the transport medium, which is stamped on a label affixed to the cover of the cardboard container. **DO NOT USE OUTDATED TRANSPORT MEDIUM.** Expired kits may be returned to the VDHL for replacement.

Instructions

Patient Preparation:

1. Antibiotic treatment should be completed for at least 48 hours before a stool specimen is collected for enteric bacterial pathogen testing.
2. Specimens should be collected as soon as possible after onset of symptoms. Two or three specimens may be submitted on separate days to increase the probability of isolating a pathogen.
3. Hospital laboratories: this kit may be used to submit stool specimens for confirmation of Culture Independent Diagnostic Testing (CIDT). Please request specific organism on Clinical Test Request Form (Micro 220).

Collection of Specimen:

1. **PRINT PATIENT NAME AND DATE OF COLLECTION ON LABELED PLASTIC VIAL.**
2. Collect the stool (feces) in a clean, dry container such as an empty plastic food container. Another method is to place a piece of plastic food wrap (e.g. Saran Wrap) over the toilet and pass the stool (feces) on it. **DO NOT MIX URINE WITH THE STOOL OR USE TOILET PAPER TO COLLECT THE STOOL. FOR SPECIMENS COLLECTED FROM DIAPERS, COLLECT THE STOOL FROM THE DIAPER AS SOON AS POSSIBLE, MAKING EVERY EFFORT TO AVOID CONTAMINATION WITH URINE OR THE DIAPER FIBERS.**
3. Using the spork provided in the vial, transfer about a teaspoon, or a portion the size of a marble, to the vial. For very liquid stool specimens, transfer 2 or 3 sporksful to the vial. Try to collect any areas that are bloody or slimy. The volume of the specimen should not go above the fill line printed on the collection container. **DO NOT OVERFILL!**

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4. Using the spork, thoroughly mix the stool with the transport medium in the vial. **SCREW THE CAP ON TIGHTLY.**
5. Place the labeled vial in the metal container provided and screw the cap on tightly.
6. Fill out the requisition form completely. **THE FOLLOWING INFORMATION IS REQUIRED TO ENSURE ACCURATE AND EFFICIENT PROCESSING OF THE SPECIMEN AND REPORTING OF TEST RESULTS.**
 - Full name and address of physician or health care provider
 - Patient's name, address, gender and date of birth
 - Date of specimen collection
 - Type of specimen (Stool in Cary-Blair medium)
 - Tests requested (Enteric Screen or CIDT specific organism).
7. Fold the Clinical Test Request Form (Micro 220) form and wrap it around the outside of the metal container. If the form has been filled out electronically, print the form and wrap it around the outside of the metal container.
8. Place the requisition and metal container inside the cardboard outer container. Screw cap on tightly

Shipment of Specimen:

- For optimal test results, refrigerate the specimen and ship immediately to the VDHL.
- Specimens can be shipped by mail or courier. Specimens may also be dropped off at the VDHL.
- If shipment will be delayed, refrigerate specimens at 2-8°C.
- Specimens should arrive at the laboratory within **3 days of collection.**

THE LABORATORY WILL DECONTAMINATE AND DISCARD ANY SPECIMEN WHICH IS IMPROPERLY PACKAGED AND MAY PRESENT A RISK TO PERSONNEL.

The specimen may be rejected if:

- Specimen is greater than 3 days old
- Specimen is not thoroughly mixed in transport medium
- Date of specimen collection is missing on the specimen and requisition form
- Patient name is missing on the specimen and requisition form
- Medical provider name/address is missing on the requisition form
- Specimen container is overfilled or leaking
- Transport medium has expired (see date on container label)
- Multiple specimens have the same collection date. Only one specimen will be accepted.

If you have any comments or questions regarding these instructions, please call one of the telephone numbers listed on the front of this form. Thank you.