

**EMS Leadership Call Minutes**  
**1/3/2019**

**Attendance:** Chris Bell, Dan Batsie, Ray Walker, Chelsea Dubie, Thomas Hoodiman

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**Training – Dan B.**

- Will cover training update in general updates.

**Licensing – Ray**

- License Renewals
  - Time for EMRs to submit their licenses.
  - Everyone else (EMTs, AEMTs, Paramedics) should be thinking about renewals coming up in June.
  - VDH EMS Office will send out reminders about license renewals.
- Instructor Coordinators
  - ICs will now have to turn in 6 hours of continuing education (CE) for the year.
  - This can be accomplished through the IC course or bridge class.
  - Starting in 202, the number of CE hours will increase to 12 every 2 years.

**Data – Chelsea**

- Assistant Data Manager
  - Introduced new Assistant Data Manager, Thomas Hoodiman
  - Encouraging providers to utilize the [SIREN@vermont.gov](mailto:SIREN@vermont.gov) email address instead of emailing Chelsea directly now that Thomas has been hired.
  - Multiple people in the EMS Office are checking the SIREN email box and will hopefully return requests faster.

**EMSC – Dan B.**

- Interviews
  - Finishing interviews today and will hopefully have an offer to a candidate immediately.

**Medical Director – Dan W.**

- Protocol Work Group
  - Kick-off protocol work group meeting was yesterday with about 30 participants.
  - Wide representation from across the state and provider level.
  - There are other ways to get involved with protocol input, including at the monthly regional meetings where EMS staff will set aside time at the end of each meeting to discuss protocols.
- CARES/VTACHR Project
  - High performance CPR (HPCPR) is going really well.
  - Agencies need to attend a Resuscitation Academy (RA) in order to use HPCPR.
  - Once the training is done through the RA, crews need to keep practicing it to keep up with the skills.

**Question/Concern:** Struggling with attendance for regular trainings, not sure how feasible it is to get entire squad through the RA.

**Answer:** Folks need to go through the full training. On the surface it looks easy, but in reality, it is more complicated and there is more than meets the eye. It is helpful to evaluate your CPR using the feedback mannequins. We can talk offline, too.

**Suggestion from another agency:** Some agencies have offered the RA on multiple dates and in collaboration with other EMS agencies so that providers that couldn't make the first training could go to a neighboring agency and do the RA on a make-up date.

**Question/Concern:** Is the expectation that the state will only do the RA with 20 or more people?

**Answer:** 20+ people is the goal because of the resources required to do the RA, but we can work with agencies if that is not feasible.

**Question/Concern:** Has there been any discussion on having a 2 or 3 day RA training in different sections of the state?

**Answer:** Not currently, but we can discuss it.

#### **General EMS Team Updates – Dan B.**

- Training Administrator
  - We are in the process of working through the Training Administrator position.
- Special Fund
  - VDH Business Office has released new federal guidelines on reporting for grants.
  - Dan is trying to make the process as smooth as possible.
  - Draft special fun grant contracts will be sent out in the next week for review and will be requesting W-9 form and insurance.
  - The difference this year is that we will need to report actual costs with receipts.
  - The VDH EMS Office will provide a list of things that will qualify to meet deliverables.
- Sim Mom
  - About 20 people attended the Sim Mom train-the-trainer last month at VDH.
  - The Sim Mom is reserved through March.
  - If you want to use it, you need to have had the training.
  - There are about 20 people that attended the training who said they would be happy to help with trainings.
  - Thinking about doing another train-the-trainer session in April.
- Mailing Issue
  - Recent report of a provider that received a licensing letter from the EMS Office with his EMS card and patch missing.
  - The letter had been opened and tampered with.
  - If you notice anything like this, please call the VDH EMS Office to report it.
  - Authorities have been notified.
- IC and Exam Rep Meeting
  - Formal notice of 2 upcoming meetings will be sent out.
  - 2019 training agenda will be discussed.
  - CE's will be offered to IC's.
  - These will be full-day classes/meetings/discussions.