

## Temporary Food Event Coordinator Application

Submit this application at least fifteen days before the event starts. You can email it to [foodlodging@vermont.gov](mailto:foodlodging@vermont.gov) or mail to: Food & Lodging Program, 280 State Dr., Waterbury VT 05671-8350.

Ensure your food vendors are properly licensed before the event. **We do not accept applications at events.**

Name of event:

Location of event:

Event start date:

Event start time:

Event end date:

Event end time:

Date and time that vendors  
will be set up and ready for inspection:

Food vendor coordinator name:

Food vendor coordinator cell phone:

Food vendor coordinator email:

Estimated attendance:

Is electricity provided to vendors?

Is potable water provided to vendors?

If yes, what is the water source?

**NOTE:** Private water sources must be tested for total coliform and E. coli before the event starts.

Is wastewater disposal provided?

Are restrooms provided?

If yes, describe number and type:



List additional vendors here. Include business name, phone, and email.